



CHIPPEWAS OF THE THAMES

FIRST NATION

320 CHIPPEWA ROAD, MUNCEY, ONTARIO NOL 1Y0

TEL:(519) 289-5555 FAX:(519) 289-2230

EMPLOYMENT OPPORTUNITY POLICE CONSTABLE

JOB SUMMARY: This position offers the successful candidate the opportunity of a long and rewarding career in law enforcement with an opportunity for advancement while receiving police training

REQUIREMENTS: Applicants must meet minimum requirements as outlined in the Ontario Police Services Act and provide proof of a valid Standard First Aid and CPR Certificate.

ESSENTIAL QUALIFICATIONS:

- Grade 12 with Ontario Secondary School Graduation Diploma
- Valid Ontario Drivers License in good standing
- 19 years of age or older
- No criminal record for which a pardon has not been granted
- Be of good moral character and habits
- A Canadian citizen
- Must submit a current medical certificate and be in good health, mentally and physically suitable for active full time duty
- Excellent communication skills both oral and written

DESIRABLE QUALIFICATIONS:

- Knowledge and understanding of the Ojibway culture
- Completion of any Post Secondary Program is desirable

APPLICATION SUBMISSION:

Submit a cover letter, resume, three current references (one work related, two character references applicable to job being applied for) to:

Brenda French, Acting Office Manager
Chippewas of the Thames First Nation
320 Chippewa Road
Muncey, On NOL 1Y0
Fax no. 519-289-2230
Email:
bfrench@cottfn.ca

Please clearly mark envelope "Police Constable",

DEADLINE DATE: November 27, 2009

We are a special interest organization that is primarily engaged in serving the interest of the Chippewas of the Thames First Nation community, preference will be given to persons of Native ancestry. (OHRA 1981, c.53, s.17)

Program Youth Worker – Job Posting

Reports to

Youth-Coordinator – Chippewas of the Thames First Nation

Summary

The Program Youth Worker will work directly under the supervision of the Youth-Coordinator.

You will work with youth to deliver recreation activities, promote and plan recreational activities in and outside of the Youth Drop-In Centre

Job Duties

- Organize and plan activities/Program Support
- Provide leadership by motivating the youth to participate
- Office duties including developing posters, flyers, newsletter submissions etc.

Requirements

Must have Ontario Secondary School Diploma

- Valid Drivers License
- Own transportation
- CPIC
- Excellent verbal and written communication skills for preparing and presenting information
- Willingness to work on teams and good conflict resolution skills
- High level of integrity, confidentiality, and accountability
- Sound analytical thinking, planning and prioritization skills.
- Ability to respond appropriately in pressure situations with a calm and steady demeanor
- A well-defined sense of diplomacy, conflict resolution, and people management skills

Duration: November 16, 2009 to March 30, 2010 – possibility of being extended

Closing Date: Friday November 6, 2009 @4:00 p.m.

Please submit cover letter and resume along with current CPIC, CPR/First Aide Certificate, Drivers License and Grade 12 diploma to:

Brenda French-A/Office Manager
Chippewa Administration Office
320 Chippewa Road



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Ontario Works Caseworker – Job Posting

Summary

The Ontario Works Caseworker will work under the direction of the Ontario Works Administrator. They will assist in the delivery of Ontario Works for Chippewas of the Thames First Nation. The Caseworker will assist the Administrator in the performance of Statutory, Advisory services and operational duties as related to the Ontario Works Department. The Caseworker will work within the Administrative policies and procedures established by the Chief and Council and legislatively approved for by the respective agencies of Ontario and Canada.

Essential Qualifications

- College Diploma in Social Work/Human Services with one year experience in a Welfare or related Human Services or
- Grade 12
- Excellent public relation skills, including an appreciation of the need or tact, discretion and a positive, informed approach with the clients.
- Competence in computer applications including word processing, spreadsheets, and presentations
- Willingness to work on teams and good conflict resolution skills
- Must have valid drivers license
- Must have CPIC

Hours of work: 37.5

Salary: Based on approved Chippewas of the Thames Salary grid.

Full Job Description available upon request.

Closing Date: Friday November 27, 2009

Please submit cover letter and resume along with resume, CPIC, three current references to:

Brenda French – Acting Office Manager
Chippewas Administration Office
320 Chippewa Road
Muncey, On. N0L 1Y0

Please clearly mark envelope : **“Ontario Works Caseworker”**



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Policy Analyst – Job Posting

Reports to

Chief & Council – Chippewas of the Thames First Nation

Summary

The Policy Analyst will be responsible for the research and analysis of information, consulting with stakeholders, government officials, internal staff and technical experts, the development of options and preparation of recommendations on a wide range of policy projects. This will include Land Claims, Environment, Governance and Land Management. Responsibilities will also include the coordination and implementation of operational policies, programs and strategies necessary to support the organizations overall plans and objectives.

Essential Qualifications

- A university degree in Social, Economics or business
- Minimum of 3 years experience in policy analysis
- Detailed knowledge of First Nations economics, business and policies
- Broad knowledge of government policy process and experience dealing with government officials
- Excellent verbal and written communication skills for preparing and presenting information
- High level of capability in the areas of analytical, research and problem solving skills
- High degree of professionalism for representing the organization at meetings of government officials, affiliated organizations, and the public
- Ability to work collaboratively with internal staff and affiliated organizations
- Strong organizational, project, and program management skills; ability to work on a wide range of issues simultaneously
- Competence in computer applications including word processing, spreadsheets, and presentations
- Willingness to work on teams and good conflict resolution skills
- Strong research and analytical skills with a desire to learn and advance.
- Can work independently and in a team environment.

Work Conditions

- Interacts with clients, staff, visitors, government agencies/personnel.
- Travel required
- Overtime as required

Full Job Description available upon request.

Closing Date: Friday November 27, 2009

Please submit cover letter and resume along with resume, CPIC, three current references to:

Brenda French – Acting Office Manager
Chippewas Administration Office
320 Chippewa Road
Muncey, On. N0L 1Y0

Please clearly mark envelope **“Policy Analyst”**